

Update upon Recommendations of the Final report of the Public Services Board Scrutiny Policy and Review Group

<u>Recommendation:</u>		<u>Update:</u>
Partnerships Committee	<p><u>Recommendation 1:</u></p> <p>A separate committee should be established to deal with partnership scrutiny.</p>	<p>Actioned.</p> <p>This was actioned by the Council at its Annual General meeting in May 2017.</p>
Training for Councillors	<p><u>Recommendation 2:</u></p> <p>Training on the Wellbeing of Future Generations Act and its requirements should be included in the induction programme from May 2017.</p>	<p>Actioned.</p> <p>This training was provided to Councillors in January 2018.</p>
	<p><u>Recommendation 3:</u></p> <p>Training on the Wellbeing of Future Generations Act and Public Services Board Scrutiny should be included in the training and seminar programme for Scrutiny Members.</p>	<p>Actioned.</p> <p>Training was provided to Members of the Performance Scrutiny Committee – Partnerships in June 2017.</p>
Relationship Building	<p><u>Recommendation 4:</u></p> <p>Joint training and work programming should take place between PSB partners and Members undertaking partnership scrutiny.</p>	<p>Not Actioned.</p> <p>The work programme of the Performance Scrutiny Committee – Partnerships was agreed by the Committee at its meeting on 26 July 2017. During the development of the draft work programme for the Committee, it was clear that the items on the work programme were largely dictated by the Committee’s statutory role in monitoring the SIP, and as a Consultee on the Wellbeing plan. This has formed the basis of the work programme for the PSB, as such there was not the need to</p>

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		<p>undertake joint work programming at this stage.</p> <p>As PSB scrutiny develops, this might become more appropriate where the Committee wishes to request reports / updates on areas outside of the SIP / Wellbeing Plan, for example, if it wishes to request an in-depth update on a specific issue. It would be beneficial to discuss this with the PSB to ensure appropriate reporting scheduling.</p> <p>There have been no instances where the need for joint training identified by either the PSB or the Committee.</p>
	<p><u>Recommendation 5:</u></p> <p>A system of “Scrutiny Letters” should be put in place, to communicate feedback and actions arising between scrutiny and stakeholders.</p>	<p>Actioned.</p> <p>A system of Scrutiny letters has been implemented for communication of recommendations and comments from the Committee to the PSB.</p> <p>Where appropriate this will be used to communicate recommendations to other partners such as EAS.</p>
	<p><u>Recommendation 6:</u></p> <p>Some joint work should be undertaken on the respective terms of reference for scrutiny and the PSB, to ensure these are aligned.</p>	<p>Actioned.</p> <p>The Terms of Reference of the Performance Scrutiny Committee – Partnerships was agreed by full Council at its Annual General Meeting in May 2017.</p> <p>To ensure consistency, the Committees terms of reference mirror those of the Public Services Board.</p> <p>The Committees terms of Reference were reported to Public Services Board in June 2017.</p>

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	<p><u>Recommendation 7:</u></p> <p>Minutes and agendas should be reported between the PSB and the Scrutiny Committee.</p>	<p>Completed.</p> <p>Minutes and summary of business from the PSB are circulated to the Committee via email and linked to the Committees forward work programme.</p> <p>Where relevant, the minutes of the Scrutiny Committees where PSB matters are considered are attached to the Letter from the Committee to the PSB.</p> <p>PSB agendas are not public; as such these are not circulated to the Committee.</p>
	<p><u>Recommendation 8:</u></p> <p>There should be a regular scheduled opportunity for scrutiny representatives to attend PSB meetings and report feedback directly to the PSB members.</p>	<p>Being actioned.</p> <p>The Chair of the Committee presents attends PSB meetings when the Letter from the Committee is being considers, and feedbacks directly to the PSB. This has been done on two occasions to date:</p> <p>12 September 2017 – report on the agreed Forward Work Programme 13 March 2018 – Report comments on SIP Q2 update</p>
<p>Co-option and Expert Witnesses</p>	<p><u>Recommendation 9:</u></p> <p>Co-option will be a matter for the new Council in May, but use of expert witnesses over co-option is recommended while arrangements are being established.</p>	<p>This was a matter for Partnerships Committee to consider when established.</p> <p>This was discussed with the Committee when it was established, during a briefing session on the PSB review in June 2017. The Committee agreed to consider the co-option of Members at a later date, once it had established its work programme and what expertise might be of value to the items on its work programme.</p>

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		<p>The Committee has not yet involved expert witnesses in the items on its work programme. This can be considered when updating the work programme for 2018/9 (At the July Committee meeting)</p>
<p>Evaluation and Review</p>	<p><u>Recommendation 10:</u></p> <p>Arrangements should be kept under regular review to ensure they are fit for purpose and delivering constructive outcomes. This should include feedback from and discussion with partners and other stakeholders.</p>	<p>Being actioned.</p> <p>On each of the Committee agenda, the Chair has asked that an item on evaluation of the meeting be included.</p> <p>As part of the Committees work programme, Annual reviews of the PSB Scrutiny arrangements is included.</p>